

ASHUGANJ POWER STATION COMPANY LIMITED

Doc.No. SF-HRM-32 Revision No- 00 Effective Date: 07/01/2016

(An Enterprise of Bangladesh Power Development Board) Ashugani, Brahmanbaria-3402, Bangladesh

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DEPENDANTS' RECOGNITION FORM

INSTRUCTIONS: 1. The form is to be filled by the permanent employee. PERMANENT EMPLOYEE					
PERMANENT EMPLOTEE					
Full Name:			Employee ID Number:		
Gender: ☐ Male ☐ Female			Job Title:		
Date of Birth (dd/mm/yy):			Date of Joining:		
Marital Status: ☐ Single ☐ Widowed ☐ Married ☐ Divorced			Pay Level:		
		Divisio	Division/Unit/Section:		
Religion:					
☐ Buddhist ☐ Other					
SPOUSE					
Full Name:		Occupa	Occupation:		
Date of Birth (dd/mm/yy):			Gender: ☐ Male ☐ Female		
Date of Marriage (dd/mm/yy):	o.:				
DEPENDANT CHILDREN (upto 30 years of age)					
Name of the children (in descending order of age)	Gender M F	Date of Birth	Occupation	Birth Certificate/ NID/Passport No.	
1.					
2.					
3.					
4.					
5.					
DEPENDANT PARENTS					
Name	Relation	Date of Birth	Occupation	NID/Passport No.	

[Copy of- Birth certificate/NID/ Passport and Marriage certificate (in case of spouse) of dependent must be enclosed.]

I certify that the statements presented above by me are true and that I WILL NOTIFY HRM DIVISION OF ANY CHANGES IMMEDIATELY in respect of the above declaration.

Signature: Date: